



HART-RANSOM ELEMENTARY SCHOOL Transportation Information

Transportation Requests

Parents must notify the transportation department each year about any special transportation arrangements by submitting a completed **Transportation Request** form. If no form is received, the school will do the following after school:

- * District resident students will be sent on the bus to their assigned bus stop
- * Inter-district transfer students will be sent to the appropriate parking lot for parent pick-up

Additional Transportation Information

- PLEASE notify the Transportation Department at (209)523-9971 or email taltom@hartransom.org one week before school begins, if your student(s) **will not** be riding the bus to their home address, including those who will be going to an in-district daycare provider – **especially if it is a kindergarten student during the first week of school.**
- You must submit a completed Transportation Request form before any changes will be made to your student's bus transportation arrangements.
- TK and kindergarten students will not be let off the bus at their afternoon bus stop unless there is a parent or other designated person there to meet them.
- All TK through 3rd grade students who live in the country will be placed in the 2:00 Care Program after school.
- The 2:00 Care Program is provided for TK through 3rd grade students with older siblings so they can ride the bus home together at 2:40 PM. A sign-up sheet for the 2:00 Care Program is available in the school office for non-country students.
- Please note that pick-up and arrival times may vary somewhat during the first two weeks of the school year.
- If your student is eligible but not riding the bus to and/or from school, it is important to notify the Transportation Department and your child's teacher if they are in grades TK-3 so that they can be taken to the appropriate parking lot for parent pick-up.
- If a student needs to ride a bus that is not their regularly scheduled bus route, they must give the bus driver a signed parent note with permission to ride a different bus and specify where they are to get off the bus. The bus driver will not allow the student to ride a different bus without a signed parent note.
- Although every effort is made to get messages to students, there is no guarantee that a message left in the office about transportation arrangements will reach the student before the end of the school day. Please communicate any changes in transportation arrangements to your child in the morning before school begins. (For students in grades TK-3, please also give the teacher a note about the change.) Please avoid frequent changes in transportation arrangements to help bus drivers in consistency with ridership.